

Changing Some Of The Views On The Start Screen.

1) From the “Desktop View” in Windows 8.1 you will need to right-click on the task bar and then select “Properties”.

2) You will then see the “Taskbar and Navigation Properties” dialog box. Click on the “Navigation Tab”.

3) Now look under the “Start Screen” section and you will see several different settings that you can change, and what some of them will do. **“Show the Apps view automatically when I go to Start”** will basically show you a view of all your apps that you have on your computer in a nice and uniformed format. It will look much cleaner and more organized verses the odd size “Tiles” on the normal start screen. Also, it will take you to this view each time you go the “Start” instead of having to go to the normal “Start Screen” and then changing to this view. **“List Desktop apps first in the Apps view when it’s sorted by category”**. When you are in the Apps view, and you change the “Sort By” at the top to “category” it will show all of your desktop apps first instead of just showing every app on your computer in one big list. This can be helpful because most people have stuff on the desktop that they actually use all the time, and so by selecting this option all of those apps will show first in the list and makes it much faster to get to them. This way you don’t have to look through a huge list every time you want to find something.

4) After you have changed the settings to your liken then click on “Apply” and “Ok”, and now you should have the view that you like. **Note: Also, the two views that I find the most helpful under the “Apps View” are “Most Used” and “Category”.**